



1355 E. 93rd St Chicago, IL 60619
 Email to: HR@finkl.com or applyfinkl@finkl.com
 Fax: (773) 975-2622

Where progress is a tradition
APPLICATION FOR EMPLOYMENT
 (Fill out each section)

PERSONAL

Name	LAST	FIRST	MIDDLE	Social Security Number
Present Address				Telephone Number
City			State	Zip Code

If you are under 18 years of age what is your birth date?

Are you authorized to work in the United States?

WORK AVAILABILITY

Will you work daily overtime if necessary?

Will you work any shift? Circle one: YES NO

Will you work extra days in the week if necessary?

Position Applying for Salary Requirement

Type of Work Part Time Date Available for Work

State skills or training which might contribute to your qualifications for this position

Who referred you to us?

EDUCATION

NAME AND LOCATION OF SCHOOL	HOW MANY YEARS	GRADUATED	COURSE/MAJOR/DEGREE
High School:			
College:			
Graduate School:			

List any licenses, certificates of honors you may have

If you are studying now, state course(s) and school



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MILITARY SERVICE

Branch _____

Special Schools or Training _____

EMPLOYMENT HISTORY : Last Four Jobs

EMPLOYED		EMPLOYERS NAME AND ADDRESS	JOB TITLE	EARNINGS		REASON FOR LEAVING
From MO/YR	To MO/YR			START	LEAVING	

CERTIFICATE OF APPLICANT

Read carefully before signing

In making this application for employment it is understood that an investigative report may be made whereby information is obtained through personal interviews with third parties, such as family members, business associates, financial sources, friends, neighbors, or others with whom you are acquainted. This inquiry includes information as to your character, general reputation, personal characteristics, and mode of living whichever may be applicable. You have the right to make a written request within a reasonable period of time for a complete and accurate disclosure of additional information concerning the nature and scope of the investigation.

I HEREBY CERTIFY that the answers given by me to the foregoing questions and the statements made by me are full and true to the best of my knowledge and belief. I understand that any false information omissions or misrepresentation of facts called for in this application or any supplements thereto is cause for rejection of my application or discharge at any time during my employment. I voluntarily authorize my former employers, schools and persons named herein to give information regarding me whether or not such information is a part of their records. I hereby release said organizations or persons from any liability or damages whatsoever for issuing this information. I understand and agree that, if hired the employment relationship between myself and A. Finkl & Sons Co. shall be terminable at the will and option of the either party and that no promises, guarantees, obligations or contract of employment, either expressed or implied have been offered me in connection with or are created by this application for employment.

I UNDERSTAND that such employment is subject to: (a) the security policies of the company and (b) receiving and retaining security clearances required by government regulations wherever such clearances are necessary for work on jobs to which I may be assigned or areas in which I may be required to work. I agree that if employed by the company I will in consideration of such employment, enter into an employee trade secret and patent agreement. It is understood that the use of this form does not indicate that there are any position openings and does not in any way obligate the company. If I am employed, I further understand and agree that when my employment is terminated by retirement or otherwise, I will return all of the Company's property in my custody, including office keys, manuals, credit cards and any other property that may belong to the Company.

Signature _____

Date _____



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Notice and Authorization to Obtain Consumer Report

In compliance with the Fair Credit Reporting Act, you are hereby notified that a consumer report or investigative consumer report (which may include a criminal history check) relating to you may be obtained by Finkl Steel Co. for employment purposes. If adverse action is taken based on information contained within that report, you will be provided with a copy of the report and a description of your rights in a notice prescribed by the Federal Trade Commission.

By signing below, you acknowledge that Finkl Steel Co. has disclosed to you that a consumer report or investigative consumer report relating to you may be obtained and you authorize Finkl Steel Co. to obtain this report and authorize any consumer reporting agency to provide such report.

Authorization and Waiver

I understand and authorize Finkl Steel Co. to request a consumer report or investigative consumer report about me and I authorize a consumer reporting agency to disclose to Finkl Steel Co. my and all information about me in their possession which may lawfully be disclosed. Further, I understand that an investigative consumer report may contain information from prior or current employers or others about my character, reputation and personal characteristics and that I may make a written request to Finkl Steel Co. or the consumer reporting agency which generated the investigative consumer report for a complete and accurate disclosure of the nature and scope of the investigation requested.

Signature: _____

Date: _____